



***Town of Plaistow ♦ Board of Selectmen***  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN**

**MINUTES:**

**DATE:** Monday, June 1, 2009

**MEETING CALLED TO ORDER:** 6:52 pm

<b>SELECTMEN:</b>	Chairman, Daniel Poliquin	Vice Chairman, Robert Gray
	Selectman, Charles Blinn	Selectman, Michelle Curran - excused
	Selectman, John Sherman	Town Manager, Sean Fitzgerald

**PUBLIC COMMENT:**

No public present wished to speak.

**AGENDA:**

**Kristi Hartley – Dept. of Resources & Economic Development (DRED)**

**Warren Gerety – Chamber of Commerce – Southern NH Division**

K. Hartley from the NH Department of Resources & Economic Development was here to discuss the advantages of ERZ (Economic Revitalization Zone Tax Credits Program). She showed a Power Point presentation and gave descriptions regarding economic development in this area and explained in detail the Economic Revitalization Zone Tax Credit Agreement.

J. Sherman inquired if her company is to attract outside companies.

K. Hartley discussed the recruitment process for businesses.

K. Hartley discussed Out of State Recruitment and In State Retention; Economic Revitalization Zone; tax credit incentive; zone qualification (underutilized industrial parks, vacant lands or structures); Benefits to City; and application process.

Leigh Komornick, Town Planner spoke about brown field sites in Plaistow. She showed updated zoning map and explained areas on map.

Tim Moore, Vice Chairman of the Planning Board discussed criteria, brown field sites, decreased population and noted that the Town's commercial industrial zones do not allow residential. He inquired if there is another area for high vacancy rate.

K. Hartley noted high vacancy rate is another area.

J. Sherman inquired if this applied to any type of business.

K. Hartley indicated yes.

J. Sherman inquired about any hidden cost to the Town for increased traffic.

K. Hartley discussed economic development and noted that if the Town wants economic development then that would be something that may be associated with such. It would be something for the Town to decide, not the State. She noted that the Town would have to make sure they market it to the right people.

J. Sherman inquired which towns on the list have been successful.

K. Hartley noted Manchester; they have a thumb print on their area as to who is growing and not.

R. Gray discussed speaking to Leigh, Planning Coordinator, regarding potential growth, development and relationships to traffic increasing in the area.

D. Poliquin read memo from Planning Board.

M. Dorman discussed towns on the list which he spoke to that supported the project and noted that he supports the project 100% and thinks it is good for the Town.

W. Gerety indicated this to be an excellent program with tax incentives. He suggested getting the Route 125 zone done so they can quickly get to work on them. Route 125 needs a lot of help and this will bring in a lot of business in this area.

K. Hartley discussed Board's approval and process of getting this to her desk. She noted on June 12 there will be a presentation in Concord, Michael Bergeron will be speaking on the marketing side and all are welcome to attend.

Board discussed reviewing recommendations presented regarding zones before supporting this.

**Kristin Lewis Savage – Carli Malette**  
**Signs for Ball Fields & Sign for Old County Road**

K. Lewis Savage from Friends of Rec introduced Taryn Fox, her mom Kelly Fox, father, Joe Fox and brother, JT Fox. She discussed that Taryn's birthday was today and she is 5 years old however for her Birthday party she asked that no gifts be given to her instead she requested that they make a donation to the Friends of Rec. Taryn raised \$166 dollars and has given the money to the Friends of Rec for the playground at the recreation field. Taryn was presented with a Certificate of Appreciation from the Town of Plaistow and Friends of Rec.

K. Lewis Savage discussed Friends of Rec wanted to donate a sign to be put out on the corner of Old County and entrance way to the recreation field. She gave proof handout of sign to Board of Selectman to view and discussed incorporating Town seal on the sign as well. Sign would be 2 sided, PVC, size would be 4.5 x 3 feet, and posts would be wooden with vinyl slip sleeves. Sign is for safety reasons as well as clarity for location of park. She was looking for approval from the Board to accept donation of sign.

J. Sherman agreed to sign.

K. Lewis Savage discussed donation included sign and installation.

J. Sherman inquired about maintenance of sign.

K. Lewis Savage noted sign does not need long term maintenance however Friends of Rec would be willing to maintain.

D. Poliquin discussed post covers and colors.

***Motion by R. Gray to approve the roadside sign from Friends of Rec for the athletic complex on Old County Road as presented on June 1, 2009.***

***2nd by J. Sherman***

K. Lewis Saved noted that the location of the sign will be coordinated with the Fire Chief, Police Chief, Building Inspector, Mike Dorman and Dan from the Highway Department.

***Vote 4-0-0.***

***Motion carries.***

K. Lewis Savage discussed Friends of Rec's commitment to the Playscape donation and noted they remained committed, however they have run into water and stone issues but the donation still stands and is not going away, they are making sure the ground is the way it needs to be. She discussed sign to thank current donors for significant contributions for playscape project, to let them know it is still coming and requested approval from Board to do such. She informed Board that four benches are in the works and reminded them of Cow Patti Bingo which costs \$10 per square and the names of the four judges: Michelle Auger, Pollard School Principal; Goudreault Farm; Local Politician, Buzzy Blinn and Tax Collector, Rosemarie Bayek.

D. Poliquin indicated sign for donators was acceptable.

Carli Malette and Greg Mason from Rec Commission were in attendance too and discussed the vote that was taken 2 weeks ago regarding sponsorship signage, (50% of proceeds to go to General Account and 50% to Trustees of the Trust Funds).

C. Malette gave recap of vote and wording mistake.

C. Blinn inquired what would the money received be used for.

C. Malette discussed account being set up down the line as a capital improvement account to be used for problems on field, broken bleaches, or irrigation problems, not for equipment purchase.

G. Mason discussed money being used for major repairs and not for equipment purchase.

D. Poliquin discussed his previous descending vote from their earlier meeting and how he gave it another thought. He discussed the general fund, offsets and the savings to Town by having the Highway Department doing the landscaping.

R. Gray discussed money in the General Account to offset all departments.

***Motion by R. Gray to change the policy for the Sponsorship Signs at P.A.R.C., policy to allow 100% revenue to go into the Trustees of the Trust Funds account.***

***2nd by C. Blinn.***

***Vote 4-0-0.***

***Motion passes.***

C. Malette discussed compliments she received regarding the mowing done on the fields by the Highway Department.

#### **MINUTES:**

***Motion by J. Sherman to approve Minutes of May 18, 2009 as written.***

***2nd by R. Gray.***

***Vote 3-0-1.***

***Abstain: C. Blinn.***

***Motion passes.***

#### **TOWN MANAGER REPORT:**

S. Fitzgerald discussed his Town Manager Report:

- Brief overview of conference call with EPA regarding Town's concerns for recent settlement offer.
- Garden Road Bridge amendment for replacement of bridge under the American Recovery and Reinvestment Act eligibility.

J. Sherman inquired about the Rite Aid project.

R. Gray discussed financial concerns with developer pertaining to the Rite Aid project.

S. Fitzgerald discussed Rite Aid and the issues being worked regarding lien on property.

- Reviewing job descriptions; Town Staff given a copy of their job description and asked to review and adjust. Many updated and many have not been updated in 10 years.
- Draft of Personnel Plan; draft language to be brought to Board in couple of weeks.
- Highway Safety Committee meeting with Cliff Sinott, RPC's Executive Director and Traffic Planner, Dave Walker on Wednesday, May 20th regarding the review of traffic control measures on the Main Street Corridor study

D. Poliquin noted that he was asked about a Sub Committee to the Highway Safety Committee for this particular project and listed all committee members' names.

- Wal-Mart meeting requested by Scott Walker, Real Estate Broker, with Town Staff to discuss potential for superstore in Plaistow.
- Jeanie Samms meeting on June 12th at 9:00 am which he has opened to Budget Committee members and opening to Board of Selectmen.
- Working on Annual EPA MS4 report (Storm water Permit).
- Plaistow District Court House removed from Governor Lynch's closure plan.
- Update in Signature Folder regarding abatements regarding on Town properties and items not properly being captured.
- Planning and Building Departments working closely with Assessing Department to review protocols and practices to better coordinate land use changes.
- Lawn care at Old County Road, renting mowers, long term lease or perhaps purchasing equipment, to give a couple other benefits to care for the field.
- First meeting of the Cemetery Commission; Ruth Jenne, Fran Berube of Brookside Funeral Home, Topper Reed and Dan Garlington. He noted he would like to meet with this group on a quarterly basis. He opened this committee up to the Board if one of them would want to be a representative on this board.

R. Gray discussed small black sign that use to be near entrance.

D. Poliquin discussed life of signs.

J. Sherman discussed and suggested to Sean to look into keeping the Cemetery open during the winter months. He noted there is a cost but would like information on.

- Letter from Waste Management, stock letter submitted by the Town, changed wording slightly, Board can submit new letter for future mailings.

Board members discuss items of correspondence being approved by Selectmen.

- Town Hall Generator report which provided a detailed assessment of power consumption.
- Memorial Day Celebration; wonderful program for Town; lots of Town Staff showed up; very appropriate day to pay respect to those who served.
- Regional Selectmen meeting that was to be held by the Chester Board of Selectmen in June will not be able to host in June and would like to hold off until September, however they will defer to other selectmen if they would like to host regional selectman meeting, but if no pressing issues they will hold off until September.

Consensus of Board is that they could hold off until September.

#### **OTHER BUSINESS:**

Board discussed Summer Schedule: June 15 and 22; July 13 and 27; August 10 and 24; September 14 and then resume regular schedule. Goals to be discussed on June 22.

#### **SELECTMEN'S REPORTS:**

C. Blinn discussed attendance at Memorial Day Celebration; terrific event; opinion was that it was as good as it has ever been; enjoyed; good speech by Bob.

R. Gray discussed:

- Planning Board meeting on the 20th; applicant for Snows Brook, looking for guidance from Planning Board for Conditional Use Permit. Board agreed that they do have authority and they can issue Conditional Use Permit. Applicant now going to ConCom.
- Approved use of impact fee money for Hazeltine improvements.
- Conversation regarding ERZ (Economic Revitalization Zone Tax Credits Program).
- Meetings for Planning Board; one meeting per month: June, July and August 3rd Wednesday.
- Attended Memorial Day event, first one that he had been to because he use to always have to work on holidays. Well attended, weather was beautiful, great turn out, and a perfect day to honor vets.
- Conference call regarding EPA on Thursday.

J. Sherman discussed:

- Attended Memorial Day, Bob spoke well on behalf of BOS. He was pleased with number of people that turned out to see the parade. Timberlane Band was in the parade and did a great job. He thought it was nice ceremony and gave congratulations to all who put it together.
- Next week Recreation Committee meeting.
- Budget Committee meeting is still up in the air for this month.

D. Poliquin discussed:

- Highway Safety meeting; approval coming to board for Chapter 205 vehicles in traffic; Cliff Sinott and Dave Walker from RPC regarding traffic and building micro model to show DOT; alternate means on Route 125; village needing to be more defined; inviting DOT and Planning Board members along with BOS to attend the next meeting.
- Family Mediation meeting; information in BOS folders.
- Not able to make Memorial Day however, he heard from many residents and participants that it was a grand event. He thanked Bob for his speech and noted it was well suited to the event. Tom Cullen gave inspirational words. He thanked the American Legion and Post for efforts to coordinate a great event. Weather cooperated, all went well, and he gave thanks to all who participated.
- Public Safety Committee meeting next week.

R. Gray discussed mail received from resident regarding how well the Town Hall green looked prior to Memorial Day.

J. Sherman discussed:

- Work done on band stand (painted) by Brandon Birmingham and Eagle Scouts.
- Landfill will be open this Wednesday evening and the 2nd and 4th Wednesday of the month from 4 – 8 pm and on the 1st and 3rd Saturday of the month from 7am – 3pm.

Meeting adjourned at 9:05pm.

Respectfully Submitted,  
Audrey Michaud

June 1, 2009

Page 6 of 6